

# Fovant Parish Council

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## MINUTES OF THE ANNUAL MEETING AND COUNCIL MEETING HELD ON TUESDAY 10 MAY 2011 IN THE VILLAGE HALL

**Present:** Cllrs A Phillips; Mrs A Harris; Mrs G Law; N Knowles; C Roberts

**In attendance:** Mrs E Young (Clerk) There were no members of the public present

**Apologies:** WC Mrs J Green; Tisbury Community Police; Cllr G Privett (business); Cllr Mrs Story (illness); Cllr A Leppard (part-time)

### 1915 ANNUAL MEETING OF COUNCIL

**Welcome:** The Council voted Cllr Phillips as Vice Chairman to Chair the meeting.

#### 11/01 RECONFIRMATION OF DECLARATIONS OF INTEREST

All Councillors present signed their Declarations of Interest which will be sent to the Monitoring Officer, Wiltshire Council for registration.

#### 11/02 NOMINATION AND ELECTION OF OFFICERS

- (a) Election of Chairman to the Council; proposed by Cllr Harris and seconded by Cllr Roberts, Cllr Leppard was elected Chairman. Council approved nem con.. [Cllr Leppard had indicated his acceptance if nominated]
- (b) Vice Chairman: proposed by Cllr Knowles and seconded by Cllr Harris, Cllr Phillips was elected. Council approved nem con.
- (c) Finance Committee: Council approved nem con Cllr Roberts to support the Chairman and Vice Chairman.  
Allocation of Portfolio Holders: Rights of Way: Cllr Harris; Highways: Cllr Story; Neighbourhood Watch/TCSP Cllr Law; Playground/Recreation: Cllr Leppard; SWWAB: Cllr Phillips; TAPCAP/SCOB: Cllr Knowles; Youth Issues: Cllr Roberts; Emergency Planning Co-ordinator: Cllr Leppard. Village Hall: not filled at present (Cllr Privett to be invited).

### 1930 CHAIRMAN CONVENED THE PARISH COUNCIL MEETING

**QUESTIONS FROM THE PUBLIC:** There were no questions

### REPORTS

WC Cllr J Green provided a written report which was read to the Meeting: There was to be a meeting on Thursday 12 May to discuss the Big Society, the Localism Bill and an update on South Wiltshire Core Strategy. WC Cllr Green had e mailed the following comment on a question regarding these recent consultations re Salisbury Core Strategy where it had been suggested villages in the Tisbury area would be having new build:

"no doubt you have the agenda for the 12th meeting and noted senior planning officers are attending. We are talking numbers [of houses] over the next 15 years. I do not think any sites have been put forward in Fovant so could be minimum new build as the HPB will remain the same. Tisbury has only 45 units available and the surround villages have around 200. This covers quite a big area." Cllr Phillips and Cllr Knowles would be attending this meeting.

There was no report from Tisbury Community Police.

#### 11/03 MINUTES OF THE LAST MEETING HELD ON 8TH MARCH 2011 (already circulated!).

Proposed by Cllr Roberts and seconded by Cllr Knowles, these were agreed nem con and signed and dated by Cllr Phillips.

#### 11/04 MATTERS ARISING (from the last meeting and if not already on the agenda)

- (a) Speeding Issues on the A30: Cllr Phillips advised:
  - He would be contacting Highways (David Thomas) for a progress report on the A30 30mph recommendation.
  - He had been asked to sit on the SWWAB Highway Transport Group and would be attending their next meeting.

**Council welcomed Cllr Leppard to the meeting at 8.10 p.m.**

Minutes subject to approval at the next Council meeting

- (b) Closure of Fovant Post Office: Cllr Leppard reported following a request from the Post Office, the local shop owners had asked the Parish Council to act as a referee for them. He had agreed to provide this.
- (c) Street Trading Consultation: Council awaited the next report
- (d) Queen Elizabeth 11 Fields Challenge: Council agreed nem con to register an interest with the Fields Challenge  
**Action: Clerk/Chairman**  
 WC Transfer of Assets. Council considered carefully the suggestion they should apply to take over the ownership of the present two recreation grounds when the lease with Wiltshire Council expires in mid 2011. **Action: Clerk**
- (e) Planting of a Tree to commemorate the Royal Wedding 2011: Mrs Jenny Bickerton, Tree Warden to the Parish had tabled a report on her work to locate a site for this tree. Council accepted her findings and approved in principle payment of £125 for the tree, installation and plaque. Notice to be placed in Three Towers, indicating the Parish Council's support and welcoming any comments which should be with the Parish Clerk by 1<sup>st</sup> June. **Action: Clerk**
- (f) Award of Grass Cutting Contract 2011/14: After going to tender, Council noted Mr Ken Aylen had been awarded the grass cutting contract 2011/14.

**11/05 APPOINTMENT OF COUNCILLOR:** Council still had a vacancy for a Councillor. Clerk to contact a possible interest.  
**Action: Clerk**

**11/06 APPOINTMENT OF PARISH CLERK:** no progress was reported. Council agreed nem con to advertise more widely in Nadder Valley News and FOCUS (Tisbury local magazine).  
**Action: Clerk**

**11/07 PARISH REPORTS:** (urgent matters only)

(1) **Highways:** Cllr Story' had tabled a report of highways work s. Cllrs present made observations about some items where work appeared not yet to have been carried out, but in the absence of Cllr Storey and Cllr Leppard this could not be clarified. It was noted that the grass at Middle Ground, Dinton Road had now been cut by English Landscape who would be keeping the grass in order.

(2) **Rights of Way:** Cllr Mrs Harris took note of the request for a hand rail at FP6. She pointed out Wiltshire Rights of Way Warden, Nick Cowan had been reluctant some years earlier to install a hand rail from a health and safety issue as who would maintain it. Council decided not to commission the work. She was grateful to members of Tisbury Footpath Club who had cleaned some of the footpaths and may be able to help clearing the steps on FP6.

(3) **Village Hall:** Council discussed the two Leases for the maintenance of the Village Hall. Council agreed nem con to contact Diocesan Church Office for clarification as to whether the responsibility for structural repairs lies with the Lessor or the Lessees.  
**Action: Cllr Phillips/Clerk**

(4) **SWWAB:** Cllr Phillips reported:

- Various bids for grants had been agreed.
- The retiring Chief Police Inspector had pioneered cross border policing
- There were groups in training for speed watch, though Fovant was so far not on the list
- Tisbury Campus: timetable for setting this up is April 2011 to April 2013. A Shadow Community Operations Board under the Chairmanship of WC Tony Deane and consisting of TAPCAP and some six volunteers to invite community wide consultations on the type of services/facilities needed in the area.

(5) **TAPCAP/SCOB:** Cllr Knowles as Chairman of TAPCAP and Fovant representative had applied to be a member of the SCOB.

(6) **TSCP:** Cllr Law reported the group had not met

(7) **Neighbourhood Watch:** Cllr Law noted there had been a recent incident of photographs being taken of the inside of a house from a passerby. The owner had alerted the police.

(8) **Youth Issues:** Cllr Roberts reported three benches by the playing fields had been repaired and painted. The metal bench by Fovant Elm and the one on the A30 would be painted shortly. He also thought the public telephone box outside the Youth Club had been decommissioned by BT. The Clerk was asked to write to BT. **Action: Clerk**

**11/08 REPAIR OF WAR MEMORIAL**

- (a) SWWAB had granted £200 toward the refurbishment of the Memorial
- (b) War Memorial Funding had declined to fund any cleaning or remarking of the memorial. Council agreed nem con to put in hand only the repair of the Memorial for the time being.  
**Action: Clerk**

**11/09 FINANCE**

Balance in hand as at 31 March 2011	Deposit a/c	1796.64
	Current a/c	<u>685.72</u>
		<b>2482.36</b>
Allocated funding		500.00
Funding available		<u>1982.36</u>
Restricted funding	Clerk's a/c	1271.23

- (a) VAT refund for 10/11 of £259.07 had been received
- (b) Precept for £6,600 had been received
- (c) Council approved the Annual Return for 2011 which was signed by Cllr Leppard

- (d) Council received the Receipts and Payments Statement (Final) for 31 March 2011
- (e) Council received the Reconciliation, Balance Sheet and Variances tables for 2010/11
- (f) The papers are now with the Internal Auditor, Mr Don Ridley.
- (g) Finance Committee tabled a paper reducing the insurance premiums for the Council. Members agreed nem con to insure only the Queensbury Bus Shelter for £1024.30; War Memorial for £3,199.59 and the Multi play activity equipment for £6,285. Insurance to be cancelled for all other play equipment and the village benches. Clerk to write **Action: Clerk**
- (h) Council took note that Lloyds Bank accepted the following signatures on cheques: Cllrs Harris, Knowles, Story and Phillips.
- (i) Council took note Fovant Parish Council was now registered with HMRC for tax purposes
- (j) Council agreed to advertise in Three Towers for local organizations to apply for S137 grants. **Action: Clerk**

844 pv1 A Johnson (repair of Sutton Road notice board)	£ 68.20
846 pv3 Wood and Co (photocopying March2011)	£ 6.39
847 pv4 Fovant Village Hall (rent to April 2011)	£ 92.00
848 pv5 Wiltshire Association of Local Councils sub 2011	£222.84
849 pv6 Ken Aylen (grass cutting services April 2011)	£105.00

Cllr Leppard proposed Council should authorize payment by June 1<sup>st</sup> of £623.55 for the insurance premium if the amendments had not been authorised by then. Cllr Phillips seconded and Council agreed nem con. **Action: Clerk**

**R2 funding:** Mr Kennerson (Wiltshire Council) is still unable to advise how much R2funding is available to Fovant parish

## 11/09 PLANNING

### Planning determined by the Parish Council

- S/11/0535 Fovant House Church Lane (repositioning and replacement of oil tank) : supported
- S/11/0515 Elm Cottage, Church Lane (fell a number of trees) not supported
- S/11/0516 Rivendell, Dinton Road (app for lawful certificate for proposed development) extension to garage: supported

### Planning determined by Salisbury Planning Hub

- S/11/0130 Request for the Planning Officer's response to observations raised in the Council's recent submission (April): no response yet received.

## 11/10 CORRESPONDENCE

- (a) "The Big Society and Localism: what it means for SW Wiltshire" meeting at Dinton Village Hall Thursday 12 May at 5 p.m. Cllrs Phillips and Knowles to attend.
- (b) Invitation from Fovant Badges to the Drumhead Service in July: Council noted

**DATE OF NEXT MEETING: Tuesday 7 June 2011 at 7.15 p.m. in the Village Hall. The public are always welcome.**

**DATES OF FUTURE MEETINGS:** 19 July; 6 September; 11 October; 8 November; 10 January 2012; 7 February; 6 March and 17 March (Annual Parish Meeting)

There being no further business the meeting closed at 9.30 p.m.